

# Indiana Documents: Comparing U. S. and Indiana Reference Sources

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Because organizational structures at various levels of government are similar, many federal documents have counterpart publications at the state level. Several years ago *Government Publications Review* published an article which compared reference sources for the U.S. federal government and for Pennsylvania state government. We thought a similar comparative list for Indiana and U.S. government sources could be helpful as a reference guide, for bibliographic instruction, and as a staff training aid.

## Federal Publication

*U.S. Government Manual* is the official handbook of the federal government providing information on the legislative, judicial and executive branches and quasi-official agencies, boards, committees, and commissions. (1986 for sale by GPO Washington, D. C. \$19.00, Stock No. 022-033-01132-3.)

### LEGISLATIVE BRANCH

#### CONGRESS

Ninety-ninth Congress, Second Session

#### The Senate

The Capitol, Washington, DC, 20510  
Phone: 202-224-3127

George Bush, President of the Senate  
Vice President of the United States  
Strom Thurmond, President of the Senate pro tempore  
Minority Leader  
Robert Dole, Minority Leader  
Robert C. Byrd, Secretary  
John Stennis, Secretary  
Jesse Helms, Secretary  
Howard O. Cannon, Jr., Secretary for the Minority  
David Dinkins, Secretary for the Minority  
Richard C. Haverson, Chaplain

#### The House of Representatives

The Capitol, Washington, DC, 20515  
Phone: 202-224-3121

Thomas P. O'Neill, Jr., The Speaker  
Benjamin J. Cline, Clerk  
Jack Ruess, Sergeant at Arms  
James T. Mooney, Doorkeeper  
Robert V. Kala, Postmaster  
Rev. James David Ford, Chaplain

The Congress of the United States was created by Article I, section 1, of the Constitution, adopted by the Constitutional Convention on September 17, 1787, providing that "All legislative Powers herein granted shall be vested in a Congress of the United States, which shall consist of a Senate and House of Representatives."  
The first Congress under the Constitution met on March 4, 1789, in the Federal Hall in New York City. The membership then consisted of 20\* Senators and 59 Representatives.  
The Senate is composed of 100 Members, 2 from each State, who are elected to serve for a term of 6 years. Senators were originally chosen by the State legislatures. This procedure was changed by the seventeenth amendment to the Constitution.

\*North Carolina did not ratify the Constitution until November 21, 1789. Rhode Island on May 29, 1790. New York ratified the Constitution on Jan. 26, 1788, but did not elect its Senators until July 11 and 14, 1789.

## Indiana Counterpart

### Government Manual

*Here is Your Indiana Government* (published by the Indiana State Chamber of Commerce, 1 N. Capitol Bldg. Suite 100 Indianapolis, IN 46204. \$4.00) has been issued biennially since 1943-44. Although it is not an official state document, it is the closest available thing to a government manual. It presents a brief history of the state, its governors, major functions of state agencies, and changes in Indiana's constitution. *HYIG* should be used in conjunction with the *Roster of State and Local Officials of the State of Indiana*, which is the official state directory. (The *Roster* is issued by the State Board of Accounts, Rm 912 State Office Bldg. Indianapolis, IN 46204-2281 costs \$1.00.) The *Roster* has been published since 1857 by various agencies.

# State Legislature

□ The power and duty of making the state laws which vitally affect the daily lives of Indiana citizens rest with the General Assembly, more commonly called the legislature, of the State of Indiana.

The legislature has the power to enact all types of laws not specifically prohibited to it by the state Constitution and not in conflict with powers — and federal legislation enacted thereunder — delegated to the United States government by the federal Constitution. In exercising its powers, the state legislature has delegated certain legislative powers in respect to the man-

agement of local affairs, and levying of taxes to town boards, city common councils, township advisory boards and county councils.

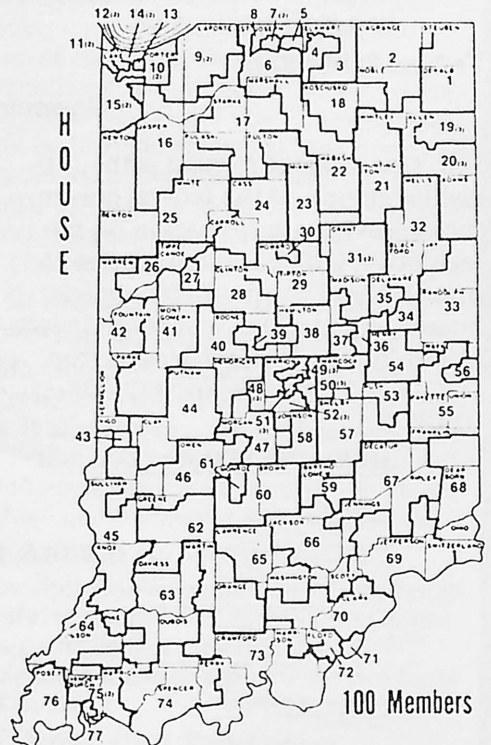
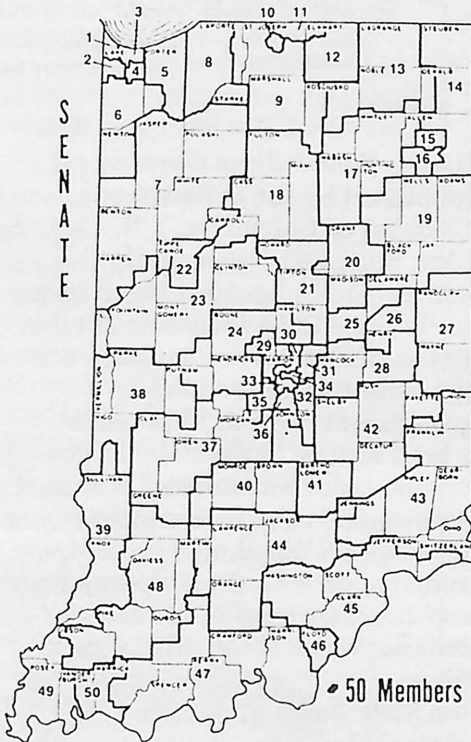
The division of legislative power between state legislatures and the Congress of the United States is controlled to a large extent by the Tenth Amendment to the Constitution of the United States, which is as follows:

"The powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States, respectively, or to the people."

## \*Indiana State Legislative Districts

**Key to Maps:** Heavy lines indicate borders of House and Senate districts. Of these, all 50 of the Senate and 61 of the 77 in the House are single-member districts. In the House's 16 multi-member districts, smaller figures in parentheses indicate whether the district has two representatives or three. On the average, there is one House member for each 38,490 persons of voting age and one Senate member for each 76,980 of voting-age population, including the 18-21 age group (1980 census).

\* Subject to change because of pending court action.



Statistical Abstract

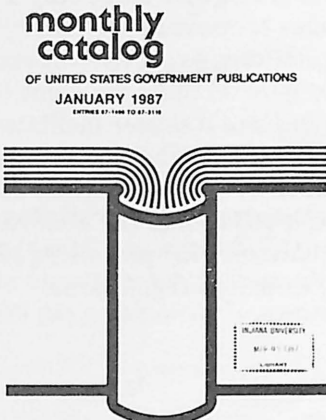
*Statistical Abstract of the United States* is the standard summary of statistics on the social, political, and economic organization of the U. S. It is designed to serve as a convenient volume for statistical reference and as a guide to other statistical publications and sources. (Issued by the U. S. Bureau of the Census; 1986 is for sale by GPO for \$27.00 in cloth edition, Stock No. 003-024-06369-7 or \$22.00 in paper edition, Stock No. 033-024-06368-9.)



Indiana has not issued a statistical compendium regularly. The most recent publication of this nature was published in 1985 by the Indiana University School of Business, Division of Research (10th Street, Bloomington, IN 47405. \$26.00). It is entitled *The Indiana Factbook, 1985*. The same title was used in 1979, 1976, and 1971 by the Indiana State Planning Services Agency when it issued a statistical abstract for the state. Other predecessors include the *Indiana Almanac and Fact Book* (published in 1967 and 1968/9 by Ed Leary & Associates, Indianapolis, IN) and the *Statistical Abstract of Indiana Counties* (published in 1958 and 1963 by the Indiana State Chamber of Commerce, Indianapolis, IN). Many statistics were presented in the annual reports of agencies which were compiled and published as the *Indiana Yearbook* between 1917 and 1950.

Publications List

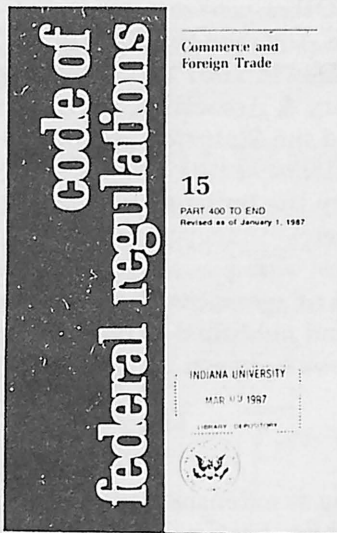
*Monthly Catalog of United States Government Publications* provides a listing and indexes by author, title, subject, and publication number for U. S. government publications. (Issued by and available on subscription from GPO for \$141.00 paper, Stock No. 721-011-00000-3, or \$43.00 for subscription microfiche, Stock No. 721-010-00000-7.)



Nothing as extensive as the *Monthly Catalog* has been published by the state of Indiana. The State Library first published a list in its periodical *Library Occurrent* in 1906 and continued to do so until 1972 when they initiated the *Checklist of Indiana State Documents*. (Available free from the Indiana State Library, 140 N. Senate, Indianapolis, IN 46204.) It is arranged by issuing agency. Two listings exist for early Indiana publications: *A Descriptive Catalogue of the Official Publications of the Territory and State of Indiana from 1800-1890*, by Daniel Wait Howe (Indiana Historical Society Pamphlet Number 5) and *State Publications: a provisional list of the official publications of the several states of the U. S.* compiled under the editorial direction of R.R. Bowker (New York, 1902); Indiana is included in Part II p. 218-228.

## Executive Papers

*Weekly Compilation of Presidential Documents* records the news conferences, speeches, nominations, executive orders, statements, proclamations, statements, announcements, and other public papers. (On subscription from GPO, \$105.00 priority, or \$64.00 non-priority, Stock No. 722-007-00000-0.) Also compiled and issued annually as *Public Papers of the Presidents*. (Available from GPO, individually priced.)



Gubernatorial papers are not compiled in a series comparable to the Public Papers of the Presidents. Executive orders of the Governor appear in the *Indiana Register* (available from the Indiana Legislative Council and described later in this article). Prior to July, 1978, the executive orders were issued as a separate series. Messages by the governor have been printed separately and irregularly. State of the State addresses and other addresses made before the General Assembly appear in the *House or Senate Journals*. Various series have been issued by the Historical Bureau and by various private publishers. For instance, in the Indiana Historical Bureau's series *Indiana Historical Collections*, messages and letters of the following governors were compiled: William Henry Harrison (vol. 7); William H. Harrison, John Gibson, and Thomas Posey (vol. 9); Jonathan Jennings, Ratliff Boon and William Hendricks (vol. 12); James Brown Ray (vol. 34); Noah Noble (vol. 38); David Wallace (vol. 43); and Samuel Bigger (vol. 44).

## Rules and Regulations

*Code of Federal Regulations* is the codification of the general and permanent rules published in the *Federal Register* by the executive agencies. (For sale by GPO on microfiche, 1985, \$115.00 Stock No. 822-005-00176-1.) Each part is revised annually. Index included in series. (*Federal Register* is available on subscription from GPO, \$300.00, Stock No. 722-003-00000-1, or microfiche, \$145.00, Stock No. 722-003-00000-4.) The *Federal Register* is published daily and records the public rules and legal notice of the federal agencies, presidential proclamations, and executive orders.

*The Indiana Administrative Code* was published in 1979 by the Legislative Council (302 State House, Indianapolis, IN 46204, Phone: (317) 232-9550). It has been updated by the *Indiana Register* since July 1978. It includes proposed and final rules and regulations, executive orders, and attorney general opinions. Not only has the *Indiana Register* facilitated the distribution of regulatory information, but the legislation which authorized it (IC4-22-2-12) also established guidelines for proposing and revising Indiana's regulations.

### Statutes

U. S. Statutes at Large (Retrospective set available on microfiche from CIS; latest volume, 1984, is \$87.00 from GPO, Stock No. 022-002-00112-7) contains the full text of all laws as passed during each session of Congress.

Indiana has issued the *Acts of the State of Indiana* since attaining statehood in 1816. Additionally, the legislative Council has published a *Digest of Laws* since 1973 which summarizes legislative enactments for each General Assembly session.

### Codes

*United States Code* is a consolidation and codification of general and permanent laws of the U. S. which are currently in force. Annual supplements keep the series current. (For sale by GPO.)

The *Indiana Code* was first codified by the state in 1971. Both the 1976 and 1982 editions were published by the Indiana Legislative Council. These are indexed and are updated with annual supplements.

### Legislative Directory

*Official Congressional Directory* provides addresses, biographies, committee assignments and a variety of other information for the U. S. Congress. (1985-1986 for sale by GPO \$13.00, Stock No. 052-070-05994-0.)

The Indiana Legislative Services Agency issues lists of General Assembly members and of each house's committees. The Indiana State Chamber of Commerce publishes the *Legislative Directory* for each General Assembly. (Available from the Chamber, 1 N. Capitol Bldg. Suite 100, Indianapolis, IN 46204, \$2.00.) The directory includes a complete listing of members with photographs, seating charts and short biographies. It has been issued since 1943. For historical information, refer to the *Biographical Directory of the Indiana General Assembly, 1816-1984*. (Published in two volumes by the Select Committee on the Centennial History of the Indiana General Assembly in cooperation with the Indiana Historical Bureau.)

### Bills and Resolutions

*Public Bills, Resolutions, and Amendments* is available in most depository libraries (usually in microfiche). (Also available on subscription from GPO, \$7957.00 per session of Congress.)

Bills of the Indiana General Assembly are issued and available through the Indiana Legislative Services Agency's subscription service (302 State House, Indianapolis, IN 46204).

## TABLE OF INDIANA ADMINISTRATIVE CODE TITLES

TITLE NUMBER	TITLE	TITLE NUMBER	TITLE
GENERAL GOVERNMENT			
*10	Attorney General for the State of Indiana	1530	Commission on Teacher Training and Licensing
*15	State Election Board	550	Board of Trustees of the Indiana State Teachers' Retirement Fund
20	State Board of Accounts	560	Indiana Education Employment Relations Board
*25	Indiana Department of Administration	570	Indiana Commission for Postsecondary Proprietary Education
†30	State Personnel Board	572	State Board of Vocational and Technical Education
*31	State Personnel Department	575	State School Bus Committee
33	State Employees' Appeals Commission	580	Indiana Medical and Nursing Distribution Loan Fund Board of Trustees
*35	Board of Trustees of the Public Employees' Retirement Fund	*585	State Student Assistance Commission
40	State Ethics and Conflict of Interest Commission	*590	Indiana Library and Historical Board
*45	Department of State Revenue	595	Library Certification Board
*50	State Board of Tax Commissioners	LABOR AND INDUSTRIAL SAFETY	
*55	Department of Commerce	*610	Department of Labor
*58	Enterprise Zone Board	*615	Board of Safety Review
*60	Oversight Committee on Public Records	*620	Occupational Safety Standards Commission
TRANSPORTATION AND PUBLIC UTILITIES			
*100	Department of Transportation	630	Industrial Board of Indiana
110	Aeronautics Commission of Indiana	1635	Wage Adjustment Board
*120	Department of Highways	*640	Employment Security Board
130	Indiana Port Commission	645	Office of Occupational Development
*135	Indiana Toll Finance Authority	*650	State Fire Marshal
*140	Bureau of Motor Vehicles	1660	Administrative Building Council of Indiana
150	Office of the Director of Traffic Safety	1670	Elevator Safety Board
†160	Department of Vehicle Inspection	*675	Fire Prevention and Building Safety Commission
*170	Public Service Commission of Indiana	680	Indiana Boiler and Pressure Vessel Board
CORRECTIONS, POLICE AND MILITARY			
*210	Department of Correction	BUSINESS, FINANCE AND INSURANCE	
220	Parole Board	*710	Securities Division
†230	Indiana Clemency Commission	*750	Department of Financial Institutions
*240	State Police Department	*760	Department of Insurance
250	Law Enforcement Training Board	770	Agricultural Development Corporation
*260	State Department of Toxicology	OCCUPATIONS AND PROFESSIONS	
270	Adjutant General	*804	Board of Registration for Architects
NATURAL RESOURCES, ENVIRONMENT AND AGRICULTURE			
*310	Department of Natural Resources	808	State Boxing Commission
311	State Soil and Water Conservation Committee	812	Indiana Auctioneer Commission
*320	Indiana Environmental Management Board	*816	Board of Barber Examiners
320.1	Solid Waste Management Board	*820	Board of Beauty Culturist Examiners
321	Hazardous Waste Facility Site Approval Authority	*824	Indiana Commodity Warehouse Licensing Agency
323	Indiana Solid Waste Facility Site Approval Authority	*828	Board of Dental Examiners
*325	Air Pollution Control Board of the State of Indiana	*832	State Board of Funeral Service
*330	Stream Pollution Control Board of the State of Indiana	*836	Indiana Emergency Medical Services Commission
330.1	Water Pollution Control Board	*840	Indiana State Board of Registration and Education for Health Facility Administrators
340	Commissioner of Agriculture	*844	Medical Licensing Board of Indiana
341	Indiana Standardbred Board of Regulations	*846	Board of Chiropractic Examiners
*345	Indiana State Board of Animal Health	*848	Indiana State Board of Nursing
350	Agricultural Experiment Station	*852	Indiana Optometry Board
*355	State Chemist of the State of Indiana	*856	Indiana Board of Pharmacy
357	Indiana Pesticide Review Board	*860	Indiana Plumbing Commission
*360	Indiana Seed Commissioner	864	State Board of Registration for Professional Engineers and Land Surveyors
*365	Creamery Examining Board	*868	Indiana State Board of Examiners in Psychology
*370	State Egg Board	*872	Indiana State Board of Public Accountancy
HUMAN SERVICES			
*410	Indiana State Board of Health	*876	Indiana Real Estate Commission
430	Developmental Disabilities Residential Facilities Council	*880	State Board of Examiners on Speech Pathology and Audiology
*431	Community Residential Facilities Council	884	Board of Television and Radio Service Examiners
440	Department of Mental Health	*888	Indiana Board of Veterinary Medical Examiners
*450	Department on Aging and Community Services	*892	Indiana State Board of Examiners in Watch Repairing
*470	State Department of Public Welfare	*896	Indiana State Board of Registration for Professional Sanitarians
*480	Violent Crime Compensation Division	MISCELLANEOUS	
*490	Interdepartmental Board for the Coordination of Human Service Programs	*905	Indiana Alcoholic Beverage Commission
EDUCATION AND LIBRARIES			
†510	Commission on General Education	*910	Civil Rights Commission
*511	State Board of Education	915	Commission of Veterans' Affairs
†520	Commission on Textbook Adoptions	920	Indiana War Memorials Commission
		925	Meridian Street Preservation Commission
		*930	Indiana Housing Finance Authority

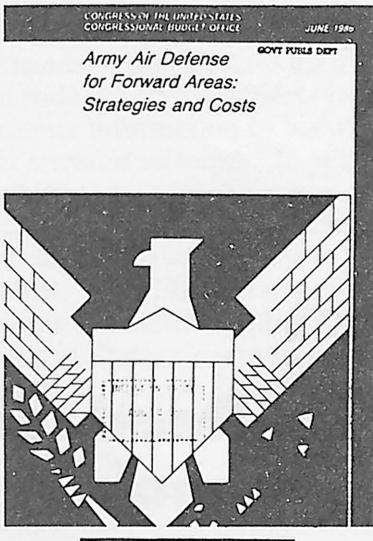
\*Agency's rules are affected by material in this supplement.

†Agency's rules are entirely repealed, transferred, or otherwise voided.

## Legislative Record

*Congressional Record* is the daily record of House and Senate floor action. (On subscription from GPO, \$218.00; single copies are available for \$1.00, Stock No. 752-002-00000-2.)

*Committee Reports, Hearings, Prints, Documents.* (Selected individual titles are sold through GPO; also available at most U. S. depository libraries.)



Indiana does not issue a daily record. Both houses have provided an annual, indexed journal since 1816. (Issued by the Indiana Legislative Council.)

## Hearings

Bills are assigned to committees but it is left to each committee to decide if public hearings are held. Hearings have been published in Indiana. Brief recommendations of committee reports appear in the House and Senate *Journals*.

Historically, various series which compare in nature to the Serial Set have been published. Specifically between 1835-6 and 1910 the *Documentary Journal and Annual Reports* was published by the General Assembly, containing most annual reports from various state agencies. This also included documents investigating specific issues. Between 1859 and 1887 E. and W.H. Drapier issued the *Brevier Legislative Reports: embracing shorthand sketches of the journals and debates of the General Assembly of the State of Indiana* which is a condensed version of the State and House Journals. It is indexed by legislator and contains seating charts and list of General Assembly members. Between 1917 and 1950 the *Indiana Yearbook* brought together the annual reports of state agencies. Since 1959, annual reports have been published separately by each agency depending upon statutory requirements. Interim committee reports have been issued since 1959. These were frequently entitled "Report to the General Assembly", but currently carry no series designation. They have been issued by the Legislative Services Agency or its predecessors.

Court Opinions

*U. S. Reports* contains the decisions and opinions of the U. S. Supreme Court. (Retrospective collection is available from Congressional Informa-Service, Washington, D.C.)

The Indiana Supreme Court has issued *Reports of the Cases Decided in the Supreme Court* since 1847. These were preceded by *Blackford Reports, 1817-1847*. However, most librarians rely on the West Reporter Series for court opinions.

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